

ALLIANCE GOVERNANCE BOARD**MINUTES****Wednesday, May 3, 2017****AGB CALL TO ORDER**

The Alliance Governance Board (“**AGB**”) meeting was called to order by Tony Balk at 3:00 pm in the Godard Room at EvergreenHealth Monroe (“**EHM**”). Present at the meeting were the following Directors and staff: Tony Balk, Chair and SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Al DeYoung, KCPHD#2 Commissioner; Jeanette Greenfield, KCPHD#2 Commissioner; Bob Malte, EH CEO; James S. Fitzgerald, EH District General Counsel; Neil Johnson, EHM Interim CAO; Scott Olander, EHM CFO; Wendy Kesl, EHM CNO; Lisa LaPlante, EHM CQO; Jack Handley, MD, EHM CMO; Tina Mycroft, EH SVP & CFO; Sarah Macht, EHM Executive Assistant and Kris Burnham, EHM Executive Assistant. Guests included Dustin Greer, EHM Controller, and representatives from Clifton Larson Allen – Dan Frein and Martin Yanushev. John Patz, DO, EHM Medical Staff President was excused.

2016 FINANCIAL STATEMENT AUDIT REPORT

Mr. Frein, Clifton Larson Allen, reported on the EHM annual financial statements for years ending December 31, 2016 and 2015. Mr. Frein stated this annual audit report is to express an opinion on the financial statements fairly present the financial status of EHM and to evaluate internal controls in EHM’s financial system. A management representation letter will be issued but is pending approval of the AGB. Internal controls have been reviewed, and the auditors have no comment this year or the last year. Information on IT security was also reviewed and no comment issued. Mr. Yanushev reviewed the graphs and statistics. Mr. Frein complimented EHM management and staff for their openness and cooperation in the audit process, which went very smoothly. He noted that approval from Clifton Larson Allen is required to use the audit report in client-prepared documents.

EXECUTIVE SESSION

At 3:23 pm Commissioner Balk announced the Board would proceed into an Executive Session as permitted by RCW 42.30.110 and 70.44.062 to consider and discuss litigation, personnel, property, quality improvement committee matters, and/or medical staff privileges. The Executive Session was scheduled for 20 minutes. Attendees of the Executive Session were: Tony Balk, Steve Matuschak, Al DeYoung, Jeanette Greenfield, Bob Malte, Jim Fitzgerald, Neil Johnson, Tina Mycroft, Scott Olander, Wendy Kesl, Lisa LaPlante, Jack Handley MD, Sarah Macht, and Kris Burnham.

At 3:41 pm, the Executive Session concluded and the public meeting resumed.

PUBLIC COMMENT

No one from the public wished to comment.

ACTION ITEMS**Medical Staff Credentialing Report**

Dr. Handley presented the April Credentialing Report in Executive Session. Dr. Handley indicated there are no other concerns and recommends approval of the Credentialing files. The following providers were recommended for approval:

INITIAL APPOINTMENTS/PROVISIONAL

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
Chabra, Tamuna, MD; PhD	Diagnostic Radiology	Provisional/ Courtesy		
Hoang, Priscilla D., MD	Cardiology	Provisional/ Courtesy		
Kesava, Prabhakar P., MD	Diagnostic Radiology	Provisional/ Courtesy		
Kim, Edward, MD	Cardiology	Provisional/ Courtesy		
Mohr, Brandt C., MD	Diagnostic Radiology	Provisional/ Courtesy		
Qiu, Wei Wayne, MD	Anesthesiology	Provisional/ Courtesy		
Mark R. Vossler, MD	Cardiology	Provisional/ Courtesy		

PROVISIONAL ADVANCEMENTS

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
Huhdanpaa,Hannu, MD	Diagnostic Radiology	Provisional/ Courtesy		
Inoue, Yoshio, MD	Hematology and Oncology	Provisional/ Active		
Wallace, Robin L., ARNP	Registered Nurse Practitioner/ Oncology	Provisional/ Allied Health		

REAPPOINTMENTS

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
DeJong, Randall, ARNP Sponsor: John Patz, DO	Registered Nurse Practitioner/Addiction Medicine	Allied Health		
Hardie, Derek J., PAC	Physician Assistant/ Orthopedic Surgery	Allied Health		
Pfleger, Mark J., MD	Diagnostic Radiology	Courtesy		
White, Sandra L., MD	Anatomic & Clinical Pathology	Courtesy		

Commissioner Balk called for a motion for approval.

Motion: Commissioner Greenfield moved to approve the April Medical Staff Credentialing Report as presented and to approve the New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Monroe Medical Center Medical Staff and AHPs, as stated above. Commissioner Matuschak seconded the motion. **Motion carried unanimously.**

Consent Agenda

Commissioner Balk presented the Consent Agenda which included the April 5, 2017, AGB Minutes and the March A/P and Payroll Voucher Summary.

There being no questions regarding Consent Agenda, Commissioner Balk called for a motion to approve it as presented.

Motion: Commissioner DeYoung moved to approve the April 5, 2017, AGB Minutes and the March A/P and Payroll Voucher Summary as presented. Commissioner Greenfield seconded the motion. **Motion carried unanimously.**

MSTU Project Expense

Mr. Olander reviewed this capital request with cost details for the renovation and expansion of the MSTU. The MSTU rooms are very old and outdated. The renovation and expansion will add 3 more private rooms to the current 23 rooms. The nursing station will be relocated and replaced. These upgrades will improve temperature control and limit voice volume. Renovating the unit will provide an updated environment for our patients and will have a similar look and feel of other EvergreenHealth facilities. Mr. Johnson added that even though the ED was going to be renovated first, the ED scope became more complicated so planning for that is still in process. There was discussion regarding which department is the first priority. The MSTU is the priority. Plans for renovating the ED are still in progress but more work is needed on cost and planning. The ED has recently had painting and work done for improvements.

Commissioner Balk called for a motion for approval of the MSTU Project Expense as presented.

Motion: Commissioner Greenfield moved to approve the MSTU Project Expense as presented. Commissioner Matuschak seconded the motion. **Motion carried unanimously.**

2016 EHM Reward and Recognition

Mr. Olander reviewed the 2016 EHM Reward and Recognition report provided in the board packet. Included is the summary of goals met, and not met, by administrators, directors and managers. The financial "trigger" for the year was achieved. The payout for approval for 2016 is \$177,050. Mr. Johnson added that this is the first year for Reward and Recognition at EHM. The leadership team did a great job on completing and stretching to achieve goals for the year.

Commissioner Balk called for a motion for approval of the 2016 EHM Reward and Recognition payout.

Motion: Commissioner Greenfield moved to approve the 2016 EHM Reward and Recognition payout as presented. Commissioner Matuschak seconded the motion. **Motion carried unanimously.**

2016 Audited Financial Statements

There were no questions regarding the 2016 Audited Financial Statements.

Motion: Commissioner DeYoung moved to approve the 2016 Audited Financial Statements as presented. Commissioner Greenfield seconded the motion. **Motion carried unanimously.**

REPORTS & DISCUSSION

Medical Executive Committee Report

Dr. Handley reviewed the April meeting of the Medical Executive Committee. Highlights included:

- Dr. Deborah Nalty, Providence Primary Care, is now an At-Large member of the medical staff.
- Security cameras have been installed in public areas throughout the hospital. There have been some comments about employees being concerned that they are being monitored. Managers are discussing this with their staff explaining the cameras are for security purposes and not to monitor employees.
- The Wound Center received it the Center of Excellence Award from Healogics for the second time. A ceremony and open house will take place later this month.

Chief Administrative Officer's Report

Mr. Johnson provided the Chief Administrative Officer's Report, which highlighted the following:

- The Wound Center has increased in volume and had a record month in April.
- Oncology continues to be busy and also had a record month in April.
- Recovery Center volumes are improving.

Chief Medical Officer's Report

Dr. Handley attended the May 1st WSHA's CEO & Trustee Summit in SeaTac with board members and leaders from EHM and EH. The focus was on patient safety and quality.

EvergreenHealth Updates

Mr. Malte reported on the following:

- Renee Jensen, newly hired CAO for EHM, will be attending the Board and Leadership retreat on May 11-12, 2017. Ms. Jensen's start date in Monroe is May 30, 2017.
- Mr. Malte reviewed a communication email regarding the EH System Cost & Revenue Imperative that will be shared with management and staff. A copy of this email was handed out to Board members during the meeting. By mid-year EvergreenHealth plans to implement at least \$20 million in cost and revenue improvements to help ensure the organization meets the financial outcomes necessary to support the mission. This does number does not include EHM.

Quality Sub-Committee Report

Ms. LaPlante reported the April Board meeting had been cancelled.

Executive Summary / Dashboard

Ms. LaPlante reviewed the March Quality and Safety Summary and Dashboard; noting:

- A record number of SafeLinQ reports had been entered for the month. This has been encouraged, and physicians and staff are becoming more comfortable with the process of reporting events in SafeLinQ.
- ED scores with Press Ganey are down.
- Needles sticks for March were 0.
- In reviewing patient comments, noise from staff was a repeated complaint. Ms. LaPlante added that the renovation in the MSTU should help to improve the noise issue. There will be a new nursing station in a different location and Plexiglass will be installed to cut down on noise.

March 2017 Financial Review

Mr. Olander reported the month of March remains fairly solid. There were some improvements with the Recovery Center but is still under budget. Wound Care is doing very well as volume is up. April had a record collection in cash receipts at \$4.6 million. The Net Operating Gain for the month was \$151,034 and Net Gain of \$189,137.

Analysis of CDI Services at EHM

Mr. Olander reviewed the Clinical Document Improvement (CDI) Services Analysis. Shahzina Karim, EH Director Care Management and Behavioral Health, compiled the data for this report. EHM has between \$170,000 and \$230,000 in opportunity relative to the inpatient traditional Medicare population. Having CDI for EHM would not only be of financial benefit but would help coding to be more accurate. Shahzina Karim would hire a .5 FTE employee to train and provide CDI services for EHM.

SCPHD#1 Bylaws Ad Hoc Committee Recommendations

Mr. Balk shared that the SCPHD#1 Board Bylaw revision recommendations from the Bylaws Ad Hoc Committee were changes in the election cycle and terms in order to be in sync with the election cycles of the AGB. These recommendations were approved by the SCPHD#1 Board in the May 2, 2017 meeting.

NEW BUSINESS

Rolling Agenda

There were no further questions on the Rolling Agenda.

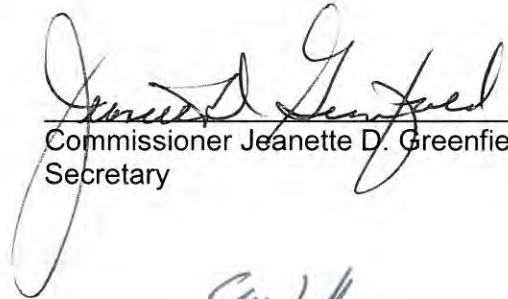
ADJOURN

There being no further business, Commissioner Balk adjourned the meeting at 4:38 p.m.

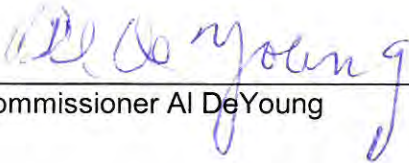
ATTEST: ALLIANCE GOVERNANCE BOARD



Commissioner Anthony Balk, Chair



Commissioner Jeanette D. Greenfield,
Secretary



Commissioner Al DeYoung



Commissioner Stephen Matuschak



Bob Malte, EvergreenHealth CEO