

**ALLIANCE GOVERNANCE BOARD****MINUTES****Wednesday, July 5, 2017****AGB CALL TO ORDER**

The Alliance Governance Board (“**AGB**”) meeting was called to order by Tony Balk at 3:01 pm in the Godard Room at EvergreenHealth Monroe (“**EHM**”). Present at the meeting were the following Directors and staff: Tony Balk, Chair and SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Al DeYoung, KCPHD#2 Commissioner; Jeanette Greenfield, KCPHD#2 Commissioner; Bob Malte, EH CEO; Renee Jensen, Sr. VP and EHM CAO, Scott Olander, EHM CFO; Wendy Kesl, EHM CNO; Lisa LaPlante, EHM CQO; Jack Handley, MD, EHM CMO; John Patz, DO, Medical Staff President, Tina Mycroft, EH SVP & CFO; and Sarah Macht, EHM Executive Assistant. Guests included Dr. Midori, Larrabee, Medical Director, James S. Fitzgerald, EH District General Counsel, and SCPHD#1 Commissioner Greg Accetturo.

**PUBLIC COMMENT**

No one from the public wished to comment.

**EXECUTIVE SESSION**

At 3:01 pm Commissioner Balk announced the Board would proceed into an Executive Session as permitted by RCW 42.30.110 and 70.44.062 to consider and discuss litigation, personnel, property, quality improvement committee matters, and/or medical staff privileges. The Executive Session was scheduled for 5 minutes. Attendees of the Executive Session were: Tony Balk, Steve Matuschak, Al DeYoung, Jeanette Greenfield, Bob Malte, Renee Jensen, Tina Mycroft, Scott Olander, Wendy Kesl, Lisa LaPlante, Jack Handley MD, John Patz, DO, and Sarah Macht.

At 3:03 pm, the Executive Session concluded and the public meeting resumed.

**PUBLIC COMMENT**

No one from the public wished to comment.

**PRESENTATION****Nursing Annual Report & Plan of Care**

Ms. Kesl presented highlights of the annual nursing report and plan of care. These highlights included:

- Nursing vacancy rate increased to 9.1% in 2016 from 5.41% in 2015. This was due to 7.1 FTE positions added, internal changes between departments and passive recruitment strategies.
  - In 2017 EHM is starting to use an active recruitment approach and are already getting more applicants.
- Nurse turnover decreased to 11.9% in 2016 from 12.88% in 2015
- 2017 Nurse Staffing Goal is to reduce the amount of traveler/agency use used for RN and NAC positions outside the CCU by 50%. To help decrease traveler use the plan is to reduce vacant positions, manage overtime and work on a more active recruitment strategy and review and adjust the staffing model as needed.

- Ms. Kesl and her team are working on creating a better process to track and trend CCU closures. They will use this data to work on a strategy to limit the number of days the CCU is closed.
- Customer engagement data for 2016 was up and down. In 2017, Ms. Kesl has rolled out nurse leader rounding, implementation of whiteboards in the patient rooms and Art of Caring training classes. With the focus on these improvements as well as stabilizing leadership and staffing, the trend for customer engagement for 2017 is already increasing.

### **ACTION ITEMS**

#### **Medical Staff Credentialing Report**

Dr. Patz indicated there are no concerns and recommends approval of the Credentialing files. The following providers were recommended for approval:

#### **INITIAL APPOINTMENTS/PROVISIONAL**

<b>APPLICANT</b>	<b>PRIVILEGES</b>	<b>MEMBERSHIP</b>	<b>COMMENTS</b>	<b>ACTION</b>
Norling, Gregory	Orthopedic Surgery	Provisional/ Active		
Stowe, David G., PA-C	Physician Assistant/ Emergency Medicine	Provisional/ Allied Health		

#### **PROVISIONAL ADVANCEMENTS**

<b>APPLICANT</b>	<b>PRIVILEGES</b>	<b>MEMBERSHIP</b>	<b>COMMENTS</b>	<b>ACTION</b>
Du, Liang, MD, PhD	Internal Medicine	Active		
Gersh, Jill K., MD	Internal Medicine	Courtesy		
Gordon, Michelle L., MD	Internal Medicine	Courtesy		
Remington, Jared, MD	Internal Medicine	Courtesy		
Squire, Michael L., MD	Diagnostic Radiology	Courtesy		

#### **REAPPOINTMENTS**

<b>APPLICANT</b>	<b>PRIVILEGES</b>	<b>MEMBERSHIP</b>	<b>COMMENTS</b>	<b>ACTION</b>
------------------	-------------------	-------------------	-----------------	---------------

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
Brezak, Robert A., MD	Diagnostic Radiology	Courtesy		
Nason, Laura K., MD	Diagnostic Radiology	Courtesy		
Richardson Jr, Thomas M., MD	Cardiology	Courtesy		
Sisk, Matthew S., MD	Emergency Medicine	Active		
Voria, Pooja R., MD	Diagnostic Radiology	Courtesy		

#### OTHER

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
-----------	------------	------------	----------	--------

#### RESIGNATIONS

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
Akselrod, Dmitriy, G., MD	Diagnostic Radiology		Voluntary Resignation	
Clemett, John, MD	Diagnostic Radiology		Voluntary Resignation	
Geraghty, Patricia R., MD	Diagnostic Radiology		Voluntary Resignation	
Keramati, Magid, MD	Orthopedic/Hand Surgery		Voluntary Resignation	
Romano, Allan J., MD	Diagnostic Radiology		Voluntary Resignation	
Russian, David A., MD	Pulmonology		Voluntary Resignation	
Ziedalski, Tomasz, MD	Pulmonology		Voluntary Resignation	

Commissioner Balk called for a motion for approval.

**Motion:** Commissioner DeYoung moved to approve the June Medical Staff Credentialing Report as presented and to approve the New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Monroe Medical Center Medical Staff and AHPs, as stated above. Commissioner Greenfield seconded the motion. **Motion carried unanimously.**

### **Consent Agenda**

Commissioner Balk presented the Consent Agenda which included the June 7, 2017, AGB Minutes and the May 2017 A/P and Payroll Voucher Summary.

There being no questions regarding Consent Agenda, Commissioner Balk called for a motion to approve it as presented.

**Motion:** Commissioner Greenfield moved to approve the June 7, 2017, AGB Minutes and the May A/P and Payroll Voucher Summary as presented. Commissioner Matuschak seconded the motion. **Motion carried unanimously.**

### **Resolution-02-Signature Authority**

Commissioner Balk presented the Resolution for Signature Authority as information only. This resolution will go to the Snohomish County Public Hospital District No. 1 Board meeting on August 1, 2017 for review and approval.

## **REPORTS & DISCUSSION**

### **HIPPA & Corporate Compliance Annual Report**

This annual report will be moved to the next meeting agenda.

### **Medical Executive Committee Report**

Dr. Patz reviewed the June meeting of the Medical Executive Committee. Highlights included:

- Dr. Boone and Dr. Norling will be covering the orthopedic services in Dr. Swenson's absence.
- Two of the emergency room physicians are relocating, the group is working on recruiting replacements.
- A new provider orientation packet was approved
- Dr. Handley revised the medical staff bylaws, rules & regulations, and policies and procedures, these were approved at the MEC meeting.

### **Chief Administrative Officer's Report**

Ms. Jensen shared she is looking forward to the overabundance of projects that need attention at EHM. The executive team is starting to develop a working strategic plan that will mesh with the current organizational strategic plan. The next phase of her introduction will be to plug into the community with the executive team. This connection is essential in building trust, support and a good rapport within the community. Ms. Jensen sees a lot of readiness and eagerness to

change in this organization and she is working with her executive team to figure out what the right pace of change for each project should look like.

Ms. Jensen reported that, in tandem with EH, a purchase order has been signed for a 3D mammography/tomography machine. She is working closely with the EH team to develop a training plan for staff in the new technology. This purchase will help the hospital significantly and will free up the 3D mammography coach to go to other places of need.

### **Chief Medical Officer's Report**

Dr. Handley reported that Dr. Silva, a urogynecologist, has agreed to work a couple days per month here in Monroe. Dr. Boone has agreed to keep his cases here or he will give the cases to Dr. Norling. He has also scheduled block time on Tuesdays. Dr. Handley has communicated this to the physicians so they know they can send referrals his way. There has been a nationwide ransomware attack against the dictation system many hospitals nationwide use. This has led to some issues here and at EH, Dr. Handley applauded the EHM IT team who came up with a solution quickly.

### **EvergreenHealth Updates**

Mr. Malte reported on the following:

- Negotiations with Aetna are still in process
- There are OB and Primary care meetings between EH and EHM are scheduled, an update will be brought to the board once a plan is more solidified.
- EH decided it was not in their best interest to sign the Snoqualmie Request for Proposal (RFP). EH decided to stay in contact and if the terms change they are open to looking at the proposal again.

### **Quality Sub-Committee Report**

There were no comments of questions from the Commissioners about the Board Quality Committee Summary.

### **Executive Summary / Dashboard**

Ms. LaPlante reviewed the May Quality and Safety Summary and Executive dashboard noting the new format There were 65 SafeLinQ events reported.

These items were also noted:

- 3 complaints were received and 5 grievances.
- Antimicrobial stewardship data is being collected for 2017 but not reported- there is an upward trend in the data.

### **Finance Sub-Committee Report**

Mr. Olander reported some of the reasoning for revenue shortfall were due to:

- Below budget on inpatient and ED admissions
- Surgical volume was down- Dr. Swenson was out for a brief period.
- CT was down
- Oncology was down one physician

Mr. Olander reported some positives that are not reflected in the financials include:

- Dr. Boone performed 4 cases and is working on developing a relationship with the hospitalist team for future cases. He has scheduled block time on Tuesdays for future cases.
- Dr. Eickerman had his busiest month of cases in June and continues to build a case load here.

- Wound care continues to be above budget

### **NEW BUSINESS**

#### **Rolling Agenda**

Since the SCPHD#1 board was canceled for July, a work session will be scheduled.

### **COMMUNICATIONS**

There were no comments or questions from the Commissioners about the Communications Summary.

### **EXECUTIVE SESSION**

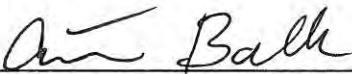
At 4:44 pm Commissioner Balk announced the Board would proceed into an Executive Session as permitted by RCW 42.30.110(1)(g) to review the performance of a public employee. The session was scheduled for 15 minutes. Attendees of the Executive Session were: Tony Balk, Steve Matuschak, Al DeYoung, Bob Malte, Renee Jensen and Lisa LaPlante.

The Executive Session lasted 14 minutes, and concluded at 4:58.

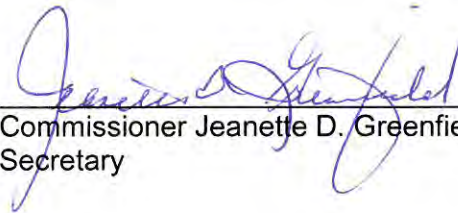
### **ADJOURN**

There being no further business, Commissioner Balk adjourned the meeting at 5:00 p.m.

### **ATTEST: ALLIANCE GOVERNANCE BOARD**



Commissioner Anthony Balk, Chair



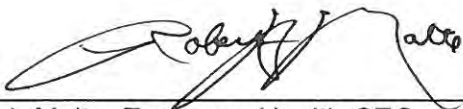
Commissioner Jeanette D. Greenfield,  
Secretary



Commissioner Al DeYoung



Commissioner Stephen Matuschak



Bob Malte, EvergreenHealth CEO