

**ALLIANCE GOVERNANCE BOARD****MINUTES****Wednesday, August 2, 2017****AGB CALL TO ORDER**

The Alliance Governance Board (“**AGB**”) meeting was called to order by Tony Balk at 3:00 pm in the Godard Room at EvergreenHealth Monroe (“**EHM**”). Present at the meeting were the following Directors and staff: Tony Balk, Chair and SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Al DeYoung, KCPHD#2 Commissioner; Jeanette Greenfield, KCPHD#2 Commissioner; Bob Malte, EH CEO; Renée Jensen, Sr. VP and EHM CAO; Scott Olander, EHM CFO; Wendy Kesl, EHM CNO; Lisa LaPlante, EHM CQO; Jack Handley, MD, EHM CMO; John Patz, DO, Medical Staff President; Tina Mycroft, EH SVP & CFO; James S. Fitzgerald, EH District General Counsel; and Sarah Macht, EHM Executive Assistant. Guests included Dr. Midori Larrabee, Medical Director.

**PUBLIC COMMENT**

No one from the public wished to comment.

**ACTION ITEMS****Consent Agenda**

Commissioner Balk presented the Consent Agenda which included the July 5, 2017, AGB Minutes and the June 2017 A/P and Payroll Voucher Summary.

There being no questions regarding the Consent Agenda, Commissioner Balk called for a motion to approve it as presented.

**Motion:** Commissioner Greenfield moved to approve the July 5, 2017, AGB Minutes and the June A/P and Payroll Voucher Summary as presented. Commissioner DeYoung seconded the motion. **Motion carried unanimously.**

**REPORTS & DISCUSSION****Quality Committee Report**

Commissioner Greenfield asked Ms. Walker to further explain the readmission data errors that were reported in the past. Ms. Walker explained that the system was pulling the data incorrectly. She has fixed the issue in the background and is now working on reconciling the data so that it is reflected correctly for the entire year. Commissioner Greenfield asked Ms. Walker about the *Colostridium difficile* infections healthcare onset rate being in the red this month. Ms. Walker explained that this was one infection, one time, and thus is not a trend.

Ms. Walker presented the Patient Experience Summary and the Safety Summary to the board. Commissioner Balk pointed out that he has seen the comment “It was too quiet in the ER and I didn’t want to present my personal information” in previous months. He asked if there is a way to correct. Ms. LaPlante noted that registration has already started to address this issue and is no longer asking for sensitive information in the front lobby, but instead is waiting until the patient and/or patient representative are back in a more private area.

## **HIPAA & Corporate Compliance Annual Report**

Ms. LaPlante presented the annual HIPAA & Corporate Compliance Report. The main points of the presentation she pointed out were:

- The compliance line still refers to Valley General – she is working with Richard Meeks, the EHK Corporate Compliance Officer, to change this reference to EHM.
- This year EHM has had no calls to the compliance/ethics line; last year there were a few calls but they were not compliance/ethics related calls.
- In April, there was an unannounced L&I Audit as a result of a complaint filed. The team did an amazing job and the auditor had no recommendations to EHM.
- The coding audit was performed on the new ICD-10. The goal was 85% and the result was 92% compliant – great work.
- EHM is continuing to work through the 2016 compliance risk assessment-
- Ms. LaPlante is working with IT on the HIPAA concerns. There were no HIPAA breaches in 2016. She is working with IT to inventory all IT systems and to run random checks on access.

## **Chief Medical Officer's Report**

Dr. Handley updated the AGB about Dr. Norling starting to do surgeries here at EHM. Dr. Norling has stated that he really enjoys working at EHM and plans on ramping up the number of surgeries he performs soon. Dr. Handley also reported that the relationship with the hospitalists is going very well.

## **Medical Executive Committee Report**

Dr. Patz reported that he is working with Dr. Larrabee on standardizing care between the Recovery center and the hospital. He is excited about the progress they are making.

## **EvergreenHealth Updates**

Mr. Malte reported on the following:

- Boeing ACO agreement through the Eastside Health Alliance (“EHA”): The Boeing ACO previously consisted of the UW, Providence and Swedish networks. Providence and Swedish have withdrawn effective later this year. That presents an opportunity that would leave a gap that EHA could fill. The KCPHD#2 Board meeting last evening reviewed the details of the proposed ACO agreement. Within the next two weeks, Boeing will be advising the ACO network on desired terms.
- Medicaid Innovation Grant: Mr. Malte explained the status of this matter. He expects that the AGB will be asked to consider this soon.
- EH is making progress with negotiations on the Aetna payor contract.

## **Finance Sub-Committee Report- June Financial Review**

Mr. Olander presented the financial report. Key points were:

- ER visits were below budget by 100 visits.
- Surgery volume was off because Dr. Swenson was preparing to deploy. He did not complete any total hip and knee replacements as he usually does.
- Recovery Center volumes are getting closer to budget and continue to increase. A referral system has been set up so that referrals can come more easily from EH to the Recovery Center.
- EHM has benefited from a higher case mix than budgeted.
- Self-pay revenue is at 5.3% which is a high point historically.

Mr. Olander then provided a high-level summary of the financials, which the AGB appreciated – thus he will continue to provide this style of report.

### **Chief Administrative Officer's Report**

Ms. Jensen has been on the job for a little over sixty days and she reports feeling very positive and hopeful about reaching EHM's goals. Ms. Jensen is working on the budget and strategic plan with her leadership and executive teams. She is working on meshing these two processes so that they better align with each other and can be well-aligned.

EHM has agreed to a late August install for the new 3D mammo/tomo. Ms. Jensen believes the EHM team is prepared for this exciting change.

Ms. Jensen presented two new financial dashboards to the AGB. These will be used as a tool for EHM's leadership team and put the financials into a more visual form so that it is easier to see the trends instead of looking at the numbers in excel format. If the AGB likes this format the reports will be provided during the financial report presentation.

Ms. Jensen would like to start sending the AGB packet electronically in a PDF version a week before the meeting. Paper packets could still be provided for those who desire that format. The packet will be sent both electronically and in paper format for the September AGB meeting. For future meetings, please let us know if you would like just paper or just electronic copies.

Ms. Jensen asked Commissioner Balk and Commissioner Matuschak to report on the recent SCPHD#1 Board meeting. An important topic discussed was the respective role and duties of the AGB and the SCPHD#1 Board. After discussion, the SCPHD#1 Board determined that its voice would be most powerful when reflecting the voice of the community. At the next meeting the SCPHD#1 commissioners will focus on how they will interact with the community to improve the community connection and hear what is important to community members, as well as to help increase awareness of EHM and its important role in the community. They will move to a meeting format in which the commissioners will approve necessary matters at the beginning of the meeting and the balance will be focused on discussion and strategies for connections in the community and how to better achieve the goal of improving the health of this community. The commissioners will also be given an electronic copy of the AGB packet for review and will come attend the AGB meeting if they have matters that need clarification or for which they would like to provide further input.

Ms. Jensen also asked the AGB Directors if there are any topics or presentations they would like to see in future meetings, please let her know.

### **COMMISSIONER BUSINESS**

#### **Medical Staff Credentialing Report**

Dr. Patz indicated there are no concerns and recommends approval of the Credentialing files. The following providers were recommended for approval:

#### **INITIAL APPOINTMENTS/PROVISIONAL**

<b>APPLICANT</b>	<b>PRIVILEGES</b>	<b>MEMBERSHIP</b>	<b>COMMENTS</b>	<b>ACTION</b>
Huddy, Karlyn G., MD	Cardiology	Provisional/ Courtesy		
Lin, Jen-Liang Jacob, MD	Cardiology	Provisional/ Courtesy		
MacCausland, Christopher M.M., DO	Internal Medicine	Provisional/ Active		

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
Olson, Andrew C., MD	Diagnostic Radiology	Provisional/ Courtesy		
Rago, John W., MD	Diagnostic Radiology	Provisional/ Courtesy		
Schneider, James S., MD	Cardiology	Provisional/ Courtesy		
Thurlow, Peter C., MD	Diagnostic Radiology	Provisional/ Courtesy		

### PROVISIONAL ADVANCEMENTS

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
Abueg, Alvin PA-C	Certified Physician Assistant	Allied Health		
Barrera, Elizabeth, DO	Addiction Medicine/Family Medicine	Active		
Lane, Daniel PA-C	Certified Physician Assistant	Allied Health		
Likosky, David J., MD	Neurology	Courtesy		
Nease, Travis PA-C	Certified Physician Assistant	Allied Health		

### REAPPOINTMENTS

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
Caldwell, Douglas P., MD	Diagnostic Radiology	Courtesy		
Ch'en, Ian Y., MD	Diagnostic Radiology	Courtesy		
Conley, Harry N., MD	Diagnostic Radiology	Courtesy		
Dickinson, William E., DO	Addiction Medicine	Courtesy		
Lane, Daniel C., PA-C	Certified Physician Assistant	Allied Health		
Piber, Sonja J., PA-C	Certified Physician Assistant	Allied Health		
Weber, Scott D., MD	Family Practice/ Wound Care & Hyperbaric Medicine	Active		

### RESIGNATIONS

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS	ACTION
Chow, Tsz-Ming, MD	Neurology	Courtesy	Voluntary Resignation	
Porter, Jennifer, MD	Surgical Assist/ OB/GYN	Courtesy	Voluntary Resignation	
Santoro, Vincent M., MD	Orthopedic Surgery	Courtesy	Voluntary Resignation	

Sterritt, Linda M., ARNP	Registered Nurse Practitioner/Adult Medicine	Courtesy	Voluntary Resignation	
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Commissioner Balk called for a motion for approval.

**Motion:** Commissioner DeYoung moved to approve the June Medical Staff Credentialing Report as presented and to approve the New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Monroe Medical Center Medical Staff and AHPs, as stated above. Commissioner Greenfield seconded the motion. **Motion carried unanimously.**

**Medical Staff Bylaws, Rules & Regulations, and Policies and Procedures**

Dr. Handley presented the medical staff bylaws, rules and regulations and policies and procedures to the AGB and asked that these be deferred to a future meeting for more time to review. Mr. Fitzgerald has been asked to perform a review and that is ongoing.

**Legislative Changes to the Public Hospital District (“PHD”) Statute**

Mr. Fitzgerald presented a discussion on the possibility of proposing legislative changes to the PHD statute (RCW Chapter 70.41) and related laws. These changes would have the purpose of helping PHDs to function better and will remove/reduce barriers or challenges which make it more difficult to accomplish our mission, vision and purpose. Mr. Fitzgerald has been asked to be a part of an AWPHD committee that will examine possible changes and he solicited AGB input on concerns or issues. He requested the AGB to inform him about any ideas or questions that should be considered, and he will collect and report on them.

**Rolling Agenda**

There will be no KCPHD#2 board education sessions in August or September. The October 17<sup>th</sup> meeting topic will be the Master Facilities Plan.

**COMMUNICATIONS**

There were no comments of questions from the Commissioners about the Communications Summary.

**EXECUTIVE SESSION**


At 4:42 pm Commissioner Balk announced the Board would proceed into an Executive Session as permitted by RCW 42.30.110(1)(g) to review the performance of a public employee and RCW 42.30.110(1)(i) to discuss pending or potential litigation matters with legal counsel. The session was scheduled for 15 minutes. Attendees of the Executive Session were Tony Balk, Steve Matuschak, Al DeYoung, Bob Malte, Jeanette Greenfield, Renée Jensen and Jim Fitzgerald.

The Executive Session lasted 18 minutes, and concluded at 5:00.

**ADJOURN**

There being no further business, Commissioner Balk adjourned the meeting at 5:13 p.m.

**ATTEST: ALLIANCE GOVERNANCE BOARD**

  
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Commissioner Anthony Balk, Chair

  
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Commissioner Jeanette D. Greenfield,  
Secretary

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Commissioner Al DeYoung

  
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Commissioner Stephen Matuschak

  
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Bob Mante, EvergreenHealth CEO