

## ALLIANCE GOVERNANCE BOARD

Wednesday, September 5, 2018

### MINUTES

#### AGB CALL TO ORDER

The Alliance Governance Board (“AGB”) meeting was called to order by Tony Balk at 3:01 pm in the Godard Room at EvergreenHealth Monroe (“EHM”). Present at the meeting were the following Commissioners and staff: Tony Balk, Chair and SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Jeanette Greenfield KCPHD#2 Commissioner; Amy Beiter, MD, EH CEO; Renée Jensen, Sr. VP and EHM CAO; Lisa LaPlante, EHM COO; Midori Larrabee, MD, CMO; Brenda Sharkey, EHM CNO; John Green, EHM Financial Officer; Jim Fitzgerald, General Counsel; Tina Mycroft, EH Chief Financial Officer and Sarah Macht, EHM Executive Assistant. Guests included Jacqueline Barton True, WSHA Director of Rural Health Programs and Cassie Saur, WSHA CEO.

Excused from the meeting was Dr. John Patz, EHM Medical Staff President.

#### PUBLIC COMMENT

No one from the public wished to comment.

#### ACTION ITEMS

##### Consent Agenda

Commissioner Balk presented the Consent Agenda which included the August 1, 2018 AGB Minutes and the July 2018 A/P and Payroll Voucher Summary.

There being no questions regarding the Consent Agenda, Commissioner Balk called for a motion to approve it as presented.

**Motion:** Commissioner DeYoung moved to approve the Consent Agenda, which included the August 1, 2018 AGB Minutes and the July 2018 A/P and Payroll Voucher Summary, as presented. Commissioner Greenfield seconded the motion. **Motion carried unanimously.**

#### REPORTS & DISCUSSION

##### Quality and Safety Committee Report

Brenda Sharkey, Chief Nursing Officer, presented the July Quality and Patient Safety Meeting minutes, the executive dashboards and the “What Have We Learned” summary. Highlights included:

- Antimicrobial stewardship is in the ‘red’ because we are in the process of aligning ourselves with WSHA guidelines, there are things we are currently including in our numbers that others do not currently so we cannot compare ourselves to WSHA numbers until we align.
- Length of stay was affected by a few long-term patients (one over 167 days)
- CNO Sharkey highlighted the graphs for patient experience that were pulled by discharge date (vs. date survey was received), these scores reflect the increase in patient experience scores and the work CNO Sharkey is doing with the staff to improve these scores. Staff are excited to see the improving scores and it is motivating them to continue to improve.

- Dr. Larrabee spoke about the work she is doing with the physicians. Kay Taylor has come out to work with the physicians on techniques on improving patient experience.
- Patient experience is improving but we are not where we want to be, some of the low scores are due to the fit and finish of the hospital because of the aging plant, which brings the whole patient experience into perspective. We have plenty of opportunities to make improvements, but the leadership are confident we will get there.

CNO Sharkey spoke about the Qualis report which focuses on our readmissions. We are doing better than most hospitals in the state for readmissions, but we are still falling out on Congestive Heart Failure (CHF) and Pneumonia. A multi-disciplinary team was created to work on how to prevent CHF readmissions by educating staff and providing patients and families with education. The team will launch the patient/family education program and will see what could be improved. Once this program is going well they will focus on Pneumonia next.

## **EXECUTIVE REPORTS**

### **Medical Staff Report**

John Patz, MD, Medical Staff President was excused from the meeting, the MEC minutes were included in the packet for the board's review.

### **Chief Medical Officer's Report**

Midori Larrabee, MD, EHM CMO, provided her report to the AGB. Highlights included:

- At MEC, the group reviewed the med review and quality review processes and updated some new order sets.
- The Trauma Committee is now having EMS and a representative from the Fire Districts attend the regular meetings.
- Dr. Joel Weber will be starting soon, the team will be meeting with him before he starts to find out what his needs/wants are so these are in place before he starts. The medical staff will be having a get together with him and his family.
- Recently Dr. Larrabee and COO LaPlante have completed a service line review at Sultan Primary Care and presented the recommendations/ observations that were found during this review. The two plan to continue reviews in all service lines and work with those areas to improve the patient experience and flow throughout the organization.
- Cancer Care Services has been a big focus for Dr. Larrabee, the PSA with SCCA is in the final stages of being signed and the January 1<sup>st</sup> go-live is coming soon. The conversations have switched from planning of how to make the program work, to patient flow and patient experience.

### **Chief Financial Officer Report**

John Green, EHM Financial Officer, presented the July financial report. Key points of his presentation were:

- Three unusual charges hit the July budget. The first was a \$33,000 penalty under the CMS joint replacement program. The other 2 adjustments of \$114,000 each were an adjustment from Fairfax settlement of payment, the other was an invoice the hospital received for claims processing services that was a couple years old. This invoice had not been accrued for, so it was expensed in July.
- Cash continues to be good (double what we had a year ago at this time) however, we have been holding back on approving and spending of capitol dollars until we had a better feel for our progress toward our goals. We expect cash days to dip when we begin spending the budgeted capitol dollars.
- Gross hospital revenue was \$12.5M compared to budgeted gross revenue of \$12.1M

### **Chief Administrative Officer's Report**

Renée Jensen, CAO, presented a few highlights from her CAO report.

- The Recovery Center has been having higher volumes recently. They recently admitted their first non-English speaking patient. The staff were able to use the language line and translation tools to effectively care for this patient.
- We are working with our local pharmacy, Pharm-a-Save, to develop a program that will allow them to hand deliver medications to patients before they are discharged. We are also working with them to develop a program for staff to get their immunizations, reducing the out of pocket cost for EHM (still being no cost to the employee)
- Close circuit TV channel available to patients to provide pre-recorded materials like patient education, local updates etc.
- Dr. Alli Seale started August 27<sup>th</sup>. The community is excited for her arrival. We have done some marketing and opened her schedule for appointments prior to her arrival to ensure a full patient schedule with the goal of filling her practice quickly.
- SEIU negotiations continue with little progress. The next bargaining date will be August 28<sup>th</sup>. SEIU engaged in informational picketing on August 29<sup>th</sup>.
- The PSA from SCCA/UW is now signed, we are on track for oncology services to be run by EHM with physicians/staff from SCCA beginning January 1<sup>st</sup>. This will be the focus of our Gala fundraising this year.
- We have received payment in full from Fairfax for outstanding monies owed.

CAO Jensen noted a change that needs to be made to the approved Reward & Recognition goals that were approved by the board. The new employee engagement survey is scored on a different range (to align with EH) so the scores will not be comparable to previous years. Her recommendation to bring back to the board the next meeting, that instead of the metric for employee engagement be changed from an engagement score to a participation score.

### **Chief Executive Officer's Report - EvergreenHealth System Updates**

Dr. Amy Beiter, EvergreenHealth CEO, reported on the following:

- Dr. Beiter reported this is day 9, she is excited to be here, and she is just getting to know leadership, the operations and the organization as a whole.

### **SCPHD#1 Meeting Report**

Commissioner Balk reported that the Community Advisor Members were present at the SCPHD#1 Board of Commissioners meeting. The majority of the meeting was a presentation regarding the 5-year fiscal plan (close the gap, where are we now, where were we before, what do we need) and borrowing options for the hospital for capital needs.

### **AQPHD & WSHA PRESENTATION**

Ms. Barton-True and Ms. Saur came to talk to the board about what the WSHA (Washington State Hospital Association) and AWPHD (Association of Washington Public Hospital Districts) do to support their members. Key points included:

- WSHA and the AWPHD help Washington state hospitals with; patient safety, policy & advocacy, decision support, coordinated action on major issues and decision support
- There are 107 WSHA member hospitals (43 rural, 49 urban, 6 behavioral health facilities, 3 military/veterans hospitals, 3 children's hospitals and 3 long-term acute care facilities)
- AWPHD represents all the public hospitals, as well as hospital districts without hospitals.

- The AWPHD supports members in providing services that; are delivered through systems of care that are community owned, financed and governed; meet national standards for quality, and; reflect the unique needs and capacities of the communities they serve.

**AGB BUSINESS**

**Rolling Agenda**

There were no comments or additions

**EXECUTIVE SESSION**

At 4:48 pm Commissioner Balk announced the AGB would proceed into an Executive Session as permitted by RCW 42.30.110 (g) to discuss evaluation of public employees and medical staff credentialing matters. The session was scheduled for 12 minutes.

**MEETING RECONVENED**

The open public meeting was reconvened at 5:00 p.m.

**Medical Staff Credentialing Report- Vote**

Dr. Larrabee recommended approval of the Credentialing files. The following providers were recommended for approval:

**INITIAL APPOINTMENTS/PROVISIONAL**

APPLICANT	PRIVILEGES	MEMBERSHIP
Harrison, Andrew J., MD	Diagnostic Radiology	Courtesy
Mansoor, Simin MD	Neurology/ Telestroke	Courtesy
McQuinn, Garland MD	Diagnostic Radiology	Courtesy
Nautsch, Felix T., MD	Diagnostic Radiology	Courtesy
Prychyna, Oksana, MD	Diagnostic Radiology	Courtesy
Schilling, Joshua P., MD	Cardiology	Courtesy
Stein, Matthew A., MD	Diagnostic Radiology	Courtesy
Turcer, Filip, MD	Diagnostic Radiology	Courtesy
VanHise, Milton MD	Diagnostic Radiology	Courtesy
Wells, Daniel M., MD	Diagnostic Radiology	Courtesy

**REAPPOINTMENTS**

APPLICANT	PRIVILEGES	MEMBERSHIP
Atkins, David A., MD	Diagnostic Radiology	Courtesy
Chan, Alan, MD	Diagnostic Radiology	Courtesy
Folz, Brian A., MD	Anatomical and Clinical Pathology	Courtesy
Garhwal, Sanjeev, MD	Cardiovascular Disease	Courtesy
Ghoriai, Sujoy K., MD	Gastroenterology	Active
Gonzalez, Oscar I., MD	Cardiovascular Disease	Provisional/Courtesy
Krol, Christopher M., MD	Diagnostic Radiology	Courtesy
Lee, Julie S., MD	Diagnostic Radiology	Courtesy
Lee-Garrard, Helan, DO	Family Medicine	Active
Lin, Jen Liang, MD	Cardiovascular Disease	Courtesy
Myers, Chelsey, PA-C	Emergency Medicine	Allied Health
Patel, Jigish S., MD	Diagnostic Radiology	Courtesy
Tran-Morin, Ashley, MD	Emergency Medicine	Active
VanHise, Milton, MD	Diagnostic Radiology	Courtesy

**RESIGNATIONS**

APPLICANT	PRIVILEGES	MEMBERSHIP
Jonathan Cook, MD	OB/GYN	Courtesy
Robin Moore, PAC	Emergency Medicine	Active

Commissioner Balk called for a motion for approval.

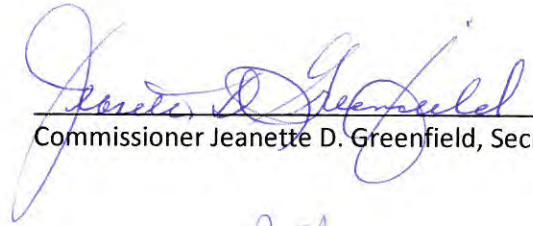
**Motion:** Commissioner Greenfield moved to approve the June Medical Staff Credentialing Report as presented and to approve the New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Monroe Medical Center Medical Staff and AHPs, as stated above. Commissioner Matuschak seconded the motion. **Motion carried unanimously.**

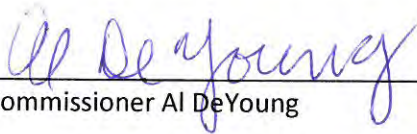
**ADJOURN**

There being no further business, Commissioner Balk adjourned the meeting at 5:00 p.m.

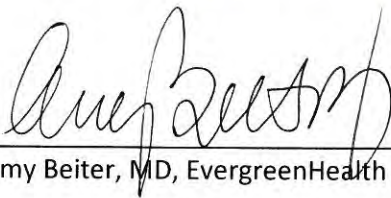
**ATTEST: ALLIANCE GOVERNANCE BOARD**

  
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Commissioner Anthony Balk, Chair

  
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Commissioner Jeanette D. Greenfield, Secretary

  
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Commissioner Al DeYoung

  
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Commissioner Stephen Matuschak

  
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Amy Beiter, MD, EvergreenHealth CEO