

**ALLIANCE GOVERNANCE BOARD****Wednesday, October 4, 2017****MINUTES****AGB CALL TO ORDER**

The Alliance Governance Board (“AGB”) meeting was called to order by Tony Balk at 3:00 pm in the Godard Room at EvergreenHealth Monroe (“EHM”). Present at the meeting were the following Directors and staff: Tony Balk, Chair and SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Al DeYoung, KCPHD#2 Commissioner; Jeanette Greenfield, KCPHD#2 Commissioner; Bob Malte, EH CEO; Renée Jensen, Sr. VP and EHM CAO; Scott Olander, EHM CFO; Deborah Jayne, EHM CNO; Lisa LaPlante, EHM COO; Jack Handley, MD, EHM CMO; John Patz, DO, Medical Staff President and Sarah Macht, EHM Executive Assistant. Guests included Dr. Midori Larrabee, Hospitalist Medical Director and Gregory Accetturo, SCPHD#1 Commissioner.

**PUBLIC COMMENT**

No one from the public wished to comment.

**ACTION ITEMS****Consent Agenda**

Commissioner Balk presented the Consent Agenda which included the September 6, 2017, AGB Minutes and the August 2017 A/P and Payroll Voucher Summary.

There being no questions regarding the Consent Agenda, Commissioner Balk called for a motion to approve it as presented.

**Motion:** Commissioner Greenfield moved to approve the September 6, 2017, AGB Minutes and the August A/P and Payroll Voucher Summary as presented. Commissioner DeYoung seconded the motion. **Motion carried unanimously.**

**REPORTS & DISCUSSION****Quality Committee Report**

Ms. Walker presented the Board Quality Summary, Executive Dashboard, Patient Experience Summary and the Safety Summary to the AGB. She inquired if there were any questions from the AGB on any of the data provided.

Commissioner Balk asked how curiouring the microbiology samples to EHK was going? Ms. Jensen and Ms. LaPlante reported they have not heard about any issues with the process.

Ms. Walker reported that EHM’s patient satisfaction scores were disappointing in the month of August. The low scores were mostly due to a low number of received responses for the surveys. The number of surveys for the month was 7, typically the number of surveys for EHM is in the 20’s. Ms. Walker believes

that because of the low *volume* for the month a couple low scores decreased the overall results. The EHM team is working hard to improve the entire patient experience throughout the hospital in order to continue to improve our patient satisfaction scores.

Ms. Walker shared her safety summary process. She polled all of the managers and staff on “what keeps you up at night” as far as safety in the organization. The top 3 areas of focus for the 2018 strategic plan will be:

1. Security and the environment of security
2. Standards of practice throughout care
3. Medication safety

#### **Chief Medical Officer’s Report**

Dr. Handley reported that he is still working on recruiting an orthopedic surgeon that was interviewed recently. Dr. Handley will also be interviewing a promising candidate, along with a team from EHM, for the addition medicine clinic and the recovery center this month. Dr. Handley reported he has been working with a team to come up with a 24/ 7 admission process for the Recovery Center. Go-Live for this is slated for November 1<sup>st</sup>.

Dr. Handley invited the AGB members to view the Medical/Surgical renovations that have occurred. There are 5 rooms that are fully renovated. The renovation of the nurses station starts next week. Commissioner Balk asked that next month the board members get a brief tour before the board meeting.

Lastly, Dr. Handley reported that EHM Hospitalist, Dr. Dorney’s last day will be December 7<sup>th</sup>, within that time he will be deployed for 2 weeks. The hospitalist team will be filling Dr. Dorney’s shifts until a replacement is hired. They have already been recruiting for the position.

#### **Chief Financial Officer Report**

Mr. Olander presented the financial reports. Key points were:

- There were a lot of surgeries in the month of August, which helped us to exceed the budget by 76 cases
- The ER was also very busy and was the first month in which we exceeded budget in this department
- There was over \$1million positive revenue for the month of August.

Mr. Olander gave a verbal report on the ED Subsidy. He informed the AGB that we continue to pay the subsidy and EHM has budgeted to continue paying this subsidy in 2018. Ms. Jensen, Dr. Handley and the ED leadership have met to discuss possible ways to reduce this subsidy. Dr. Hansen, an ED physician, is digging into the charge master to make sure that it is up to date and Looking for opportunities for improvement.

Ms. Jensen gave a high level update of where the team is with completing the 2018 budget.

#### **Chief Administrative Officer’s Report**

Ms. Jensen presented a few highlights from her CAO report:

- The department of health was here this month around a patient complaint about their rights to refuse service. The visit went well.

- There is an all day workshop with the leaders of the organization this Friday that will focus on developing tactics and sub-tactics on the strategic plan.
- We have 2 very promising candidates for the CNO position. Interviews will be scheduled soon.
- Ash Consulting is still here and we continue to work on how to best utilize them while they are here.
- Dr. Allie Seele has signed her contract and will be joining us as a primary care physician in Monroe starting in August of 2018
- OB discussions are still taking place
- The Gala raised \$190,000 + this year. They presented a \$175,000 check to finish the last payment on the new 3D mammo/tommo. This year's money will go to creating 2 trauma rooms in our ED, that work is slated to begin the end of 2017.
- Ms. Jensen and the executive team have been looking into the malpractice coverage to ensure that we have the same coverage as hospitals that are similar to Monroe. Currently we are covered in line with our peers however, we did increase coverage slightly to recognize the increased risk of being higher profile with the EH affiliation. Once we begin delivering babies we will need to review coverage levels again.

Commissioner DeYoung asked how union negotiations were going. Ms. Jensen reported that currently they are just prepping for the negotiations. The dates for negotiations are still being set.

#### **Chief Executive Officer's Report - EvergreenHealth System Updates**

Mr. Malte reported on the following:

- The Joint Commission was doing an extension survey at the outlying clinics this week. All of the clinics passed the survey with flying colors, including the Monroe and Sultan clinics. They will be back for the hospital survey in about 6 months.
- In light of all the hurricanes and natural disasters recently, Mr. Malte noted that EHK and EHM are making sure they are actively participating in disaster drills within all of the local communities.
- October 14<sup>th</sup> EH will be participating in the Heart Walk in downtown Seattle.
- Mill Creek Urgent Care continues to produce higher numbers than initially expected.

#### **SCPHD#1 Report**

Commissioner Balk reported that during last night's meeting the Board approved a charter for the EvergreenHealth Monroe Community Advisory Council. This council will be comprised of the 5 board members along with a minimum of 6 community members. They will essentially meet every other month, minus some summer months and December. This will allow the SCPHD#1 board to have a very influential voice and will ensure that the community's voice is heard by the AGB and incorporated into the strategic vision. The Board compiled a list of community members that they think will be an asset to the Council. The Board members will be reaching out this month to the individuals to see if they are interested in participating. The first Community Advisor Council meeting will be in January of 2018.

#### **AGB BUSINESS**

##### **Medical Staff Credentialing Report- Vote**

Dr. Patz indicated there are no concerns and recommends approval of the Credentialing files. The following providers were recommended for approval:

**INITIAL APPOINTMENTS/PROVISIONAL**

APPLICANT	PRIVILEGES	MEMBERSHIP
Gonzalez, Oscar I., MD	Cardiology	Provisional/Courtesy
Lee, Julie S., MD	Diagnostic Radiology	Provisional/Courtesy
Moore, Robin R., PA-C	PA / Emergency Medicine	Provisional/Courtesy

**PROVISIONAL ADVANCEMENTS**

APPLICANT	PRIVILEGES	MEMBERSHIP
Bray, Jeffrey F., MD	Obstetrics & Gynecology	Courtesy
Hyde, Stephen G., MD	Obstetrics & Gynecology	Courtesy
Meyering, Elizabeth L., MD	Hematology & Oncology	Courtesy

**REAPPOINTMENTS**

APPLICANT	PRIVILEGES	MEMBERSHIP
Babuis, Benis P., MD	Diagnostic Radiology	Courtesy
Fullmer, Daniel R., MD	Diagnostic Radiology	Courtesy
Hart, Randi W., MD	Diagnostic Radiology	Courtesy
Lukas, Jason J., MD	Hematology & Oncology	Courtesy
Nathan, Diane L., MD	Diagnostic Radiology	Courtesy
O'Connor, Rachel L., MD	Diagnostic Radiology	Courtesy
Ondersma, Ross, MD	Diagnostic Radiology	Courtesy
Silva, William Andre,	Gynecology	Courtesy

APPLICANT	PRIVILEGES	MEMBERSHIP
MD		
Stambaugh, Lloyd E., MD	Diagnostic Radiology	Courtesy
Tryon, Brian C., MD	Diagnostic Radiology	Courtesy
Vieco, Pedro T., MD	Diagnostic Radiology	Courtesy

#### OTHER

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS
Burch, Corwin S., PA-C	PA/ Orthopedic Surgery	Courtesy	30-day extension requested
Madani, Badri B., MD	Pediatrics	Courtesy	30-day extension requested

#### RESIGNATIONS

APPLICANT	PRIVILEGES	MEMBERSHIP	COMMENTS
Adam, Julie L., MD	Diagnostic Radiology	Provisional / Courtesy	Voluntary Resignation
Sajnani, Nitin M., MD	Internal Medicine	Courtesy	Voluntary Resignation
Stickney, Alyssa J., MD	Family Medicine	Courtesy	Voluntary Resignation
Taylor, Lindsay S., PA	PA/Emergency Medicine	Allied Health	Voluntary Resignation

Commissioner Balk called for a motion for approval.

**Motion:** Commissioner DeYoung moved to approve the September Medical Staff Credentialing Report as presented and to approve the New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Monroe Medical Center Medical Staff and AHPs, as stated above. Commissioner Greenfield seconded the motion. **Motion carried unanimously.**

Dr. Patz reported that the medical staff office has now begun to do peer references electronically. The credentialing specialist got the first one back and is thrilled with how easy the process was and how quickly the response came back.

Dr. Patz has also been looking at the referral and ordering process for ancillary services and specialty services to improve successful referral rates and decrease physician frustrations.

#### **Medical Staff Bylaws, Rules & Regulations and Policies & Procedures- *Vote***

There being no questions regarding the Medical Staff Bylaws, Rules & Regulations and Policies & Procedures, Commissioner Balk called for a motion to approve as presented.

***Motion:*** Commissioner Matushak moved to approve the Medical Staff Bylaws, Rules & Regulations and Policies & Procedures as presented. Commissioner Greenfield seconded the motion. ***Motion carried unanimously.***

#### **AGB Bylaws Committee & Board Delegation Policy Update- *Decision***

The current Bylaws and Board Delegation Policies were included in the packet. Commissioner Balk asked for volunteers to participate on the Bylaws committee. He encouraged the Board members to review the Bylaws and Delegation policies and send any suggestions to Mr. Fitzgerald. The Committee will meet in January after the budget is complete. The following volunteered to be on the committee:

Jeannette Greenfield  
Tony Balk  
Bob Malte

#### **Rolling Agenda**

The rolling agenda was presented.

#### **COMMUNICATIONS**

There were no comments or questions from the Directors about the Communications Summary.

#### **EXECUTIVE SESSION**

At 4:27 pm Commissioner Balk announced the Board would proceed into an Executive Session as permitted by RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The session was scheduled for 10 minutes. Attendees of the Executive Session were: Tony Balk, Steve Matuschak, Al DeYoung, Bob Malte, Renee Jensen and Jim Fitzgerald.

Executive session began at 4:33 pm.

At 4:43pm CAO Jensen informed the public the board would need an additional 15 minutes.

The Executive Session lasted 24 minutes, and concluded at 4:58.

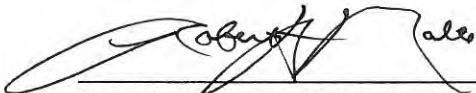
#### **ADJOURN**

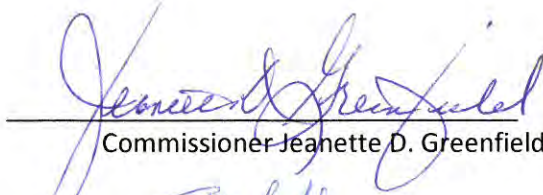
There being no further business, Commissioner Balk adjourned the meeting at 5:00 p.m.

**ATTEST: ALLIANCE GOVERNANCE BOARD**

  
Commissioner Anthony Balk, Chair

  
Commissioner Al DeYoung

  
Bob Malte, EvergreenHealth CEO

  
Commissioner Jeanette D. Greenfield, Secretary

  
Commissioner Stephen Matuschak