



ALLIANCE GOVERNANCE BOARD

Wednesday, November 1, 2017

MINUTES

AGB CALL TO ORDER

The Alliance Governance Board (“AGB”) meeting was called to order by Tony Balk at 3:00 pm in the Godard Room at EvergreenHealth Monroe (“EHM”). Present at the meeting were the following Directors and staff: Tony Balk, Chair and SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Al DeYoung, KCPHD#2 Commissioner; Jeanette Greenfield, KCPHD#2 Commissioner; Bob Malte, EH CEO; Renée Jensen, Sr. VP and EHM CAO; Scott Olander, EHM CFO; Deborah Jayne, EHM CNO; Lisa LaPlante, EHM COO; Jack Handley, MD, EHM CMO; John Patz, DO, Medical Staff President and Sarah Macht, EHM Executive Assistant. Guests included Dr. Midori Larrabee, Hospitalist Medical Director and Caitlin Walker, Manager of Quality and Patient Safety.

PUBLIC COMMENT

No one from the public wished to comment.

ACTION ITEMS

Consent Agenda

Commissioner Balk presented the Consent Agenda which included the October 4, 2017, AGB Minutes and the September 2017 A/P and Payroll Voucher Summary.

There being no questions regarding the Consent Agenda, Commissioner Balk called for a motion to approve it as presented.

Motion: Commissioner Greenfield moved to approve the October 4, 2017, AGB Minutes and the September A/P and Payroll Voucher Summary as presented. Commissioner DeYoung seconded the motion. **Motion carried unanimously.**

REPORTS & DISCUSSION

Quality Committee Report

Ms. Walker presented the September Quality and Patient Safety minutes including the executive dashboards, as well as the presentation “What Have We Learned”, to the board. Key points included:

- Patient Experience scores are up substantially, there were a higher number of responses compared to last month bringing the response rate back up to where it has been.
- Our 12-month inpatient nursing score is improving, as well as our ED likeliness to recommend score.
- Our hand hygiene score did dip this month, but in past months only about 20 reviews were being done, this past month we had over 100, meaning we are obtaining more data.

Mr. Malte recommended adding Sultan and Monroe primary care to this report for 2018 since EH already tracks this.

Chief Medical Officer's Report

Dr. Handley reported we are expecting Dr. Swenson back late January to early February. We are hoping to keep Dr. Norling part time through February, but are unsure if he is able to stay at this point. The physician recruiter is working with Dr. Handley to screen two candidates for the orthopedic surgeon position.

Regarding addiction medicine, Dr. Handley and the Recovery Center team recently completed an interview with a promising candidate for an opening for an additional physician position. Dr. Handley and the team feel this candidate would be a great fit for the team and would easily fit into a leadership role. Negotiations are occurring.

Dr. Hadley stated that today was the go-live for 24/7 admissions to the Recovery Center which means the Recovery Center now has a process for screening and accepting admissions to Detox and the Recovery Center after hours and all days of the week.

Chief Financial Officer Report

Mr. Olander presented the September financial reports. Key points were:

- ER visits flattened out for the month of September, but we are still trending positive compared to last year.
- Surgery volumes are ahead of budget as far as case numbers go, but most of these are small cases
- Wound care volumes are still trending above budget
- The use of agency staff caused the increase to other operating expenses
- During the recertification process with Medicare they stopped making payments which shows in cash receipts in September, but we are receiving these payments in October.

Ms. Jensen directed the Board to the 2018 Board Budget Memo and the presentation of the Integrated 2018 Strategic and financial plan in the Board packet. Ms. Jensen explained to the board the process the team took to develop the integrated strategic plan and budget. Because Ms. Jensen started late into the process, she noted that she usually would have started a few months earlier on this process to allow more time for the plan to develop. The executive team, along with the managers and directors of EHM, all had input into the strategic plan. While the strategic planning was happening, Mr. Olander and his team was running the budget process parallel to the strategic plan, making sure the initiatives in the strategic plan were captured in the budget.

Mr. Olander presented the budget and how it links directly to the strategic plan. Mr. Olander noted that the 2018 budget is fairly conservative for growth, but believes this budget is achievable with a net gain of \$673,000.

Mr. Olander wanted to inform the board that there will be a state audit occurring within the next few months. The auditors may have some questions about the changes in signature authority in the transitions from Eric Jensen to Neil Johnson (interim CEO & Superintendent), and then to Renee Jensen. Mr. Olander reported to the board that he was in close communication with the bank at all times. At no point was there concern of the District's ability to transact business and proper checks and balances were in place to mitigate any risks during the extended transition time.

Public Hearing on Proposed 2018 Budget

Commissioner Balk opened the Public Hearing on the 2018 Budget, at 4:36 p.m. and asked if there were any members of the public present who would like to address the Commissioners regarding the 2018 Budget. No members of the public wished to comment.

The Public Hearing was closed at 4:37 p.m.

There being no further questions, Commissioner Balk called for a motion to approve adoption of the 2018 Annual Budget for SCPHD#1 as presented.

Motion: Commissioner DeYoung moved to approve adoption of the 2018 Annual Budget for SCPHD#1- Resolution 2017-04 as presented. Commissioner Matuschak seconded the -motion. ***Motion carried unanimously.***

Chief Administrative Officer's Report

Ms. Jensen presented a few highlights from her CAO report:

- 340B is underway and is producing results already.
- Single Bed Certification patients are a focus recently as there have been a rising number of these patients coming to EHM. The team is looking at what is the best way to care for these patients and find placement for them in a more timely way.
- Ms. Jensen has been working hard at connecting with as many community leaders as possible. Sometimes it is hard to tell how these connections are working, but Ms. Jensen is getting great feedback from the community and leaders that they appreciate seeing EHM present at community events.
- There is a patient backlog of approximately 400 patients at EH for dexta scans. We are working with EH to get the EHM staff trained and some of these patients out to EHM for these scans.

Ms. Jensen presented the strategic plan to the board and asked if the board had any questions.

There being no further questions, Commissioner Balk called for a motion to approve adoption of the 2018 Strategic Plan as presented.

Motion: Commissioner Greenfield moved to approve adoption of the 2018 Strategic Plan as presented. Commissioner DeYoung seconded the motion. ***Motion carried unanimously.***

Chief Executive Officer's Report - EvergreenHealth System Updates

Mr. Malte reported on the following:

- November 10th is the EH budget and strategic plan review
- EH was again awarded a Leapfrog "A" scoring, along with 7 other hospitals

SCPHD#1 Report

The SCPHD#1 meeting is scheduled for November 7th. The SCPHD#1 board commissioners are recruiting for the Community Advisor Council currently and are excited to report there is a lot of interest.

AGB BUSINESS

Medical Staff Credentialing Report- Vote

Dr. Patz indicated there are no concerns and recommends approval of the Credentialing files. The following providers were recommended for approval:

INITIAL APPOINTMENTS/PROVISIONAL

APPLICANT	PRIVILEGES	MEMBERSHIP
<i>No initial appointments for October</i>		

PROVISIONAL ADVANCEMENTS

APPLICANT	PRIVILEGES	MEMBERSHIP
Porter, Jennifer, MD	Obstetrics and Gynecology/Surgical Assist	Courtesy
Russell, Dawn R., MD	Obstetrics and Gynecology	Courtesy
Song, James Y., MD	Neurology/Tele Stroke	Courtesy
Urdaneta-Moncada, Alfonso R., MD	Diagnostic Radiology	Courtesy

REAPPOINTMENTS

APPLICANT	PRIVILEGES	MEMBERSHIP
Harmon, Ben H., MD	Diagnostic Radiology	Courtesy
Mayeda, Kathryn M., PA-C	PA / Orthopedics	Courtesy
Vitello, Andrea M., MD	Cardiology	Courtesy
Wei, Chih-Chien, DO	Emergency Medicine	Active
Zemplenyi, Jan, MD	Cosmetic Surgery	Courtesy

RESIGNATIONS

APPLICANT	PRIVILEGES	MEMBERSHIP
Daugharthy, Jennifer L, MD	Emergency Medicine	Active
Madani, Badri, MD	Pediatrics	Courtesy

Commissioner Balk called for a motion for approval.

Motion: Commissioner Greenfield moved to approve the October Medical Staff Credentialing Report as presented and to approve the New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Monroe Medical Center Medical Staff and AHPs, as stated above. Commissioner Matuschak seconded the motion. **Motion carried unanimously.**

Dr. Patz reported that Dr. Handley is continueing to work on aligning the privilege forms with EH. The EvergreenHealth Monroe Primary Care Clinic is starting Saturday hours this month. Dr. Patz will be going to the Sultan Primary Care Clinic to speak with them about the Addiction Medicine clinic and the Recovery Center.

Rolling Agenda

The rolling agenda was presented.

COMMUNICATIONS

Ms Jensen wanted to point out the press release for the Aetna contract to the commissioners. There were no comments or questions from the Commissioners about the communications summary.

EXECUTIVE SESSION

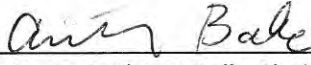
At 5:06 pm Commissioner Balk announced the Board would proceed into an Executive Session as permitted by 70.44.062 (2) to discuss meetings, proceedings, and deliberations of a quality improvement committee established under RCW 4.24.250, 43.70.510, or 70.41.200 may, at the discretion of the quality improvement committee or board of commissioners, be confidential and may be conducted in executive session. The session was scheduled for 15 minutes. Attendees of the Executive Session were: Tony Balk, Steve Matuschak, Al DeYoung, Bob Malte, Jeanette Greenfield, Renee Jensen and Tina Mycroft.

The Executive Session lasted 15 minutes, and concluded at 5:21.

ADJOURN

There being no further business, Commissioner Balk adjourned the meeting at 5:22 p.m.

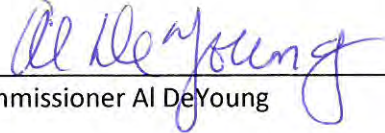
ATTEST: ALLIANCE GOVERNANCE BOARD



Commissioner Anthony Balk, Chair



Commissioner Jeanette D. Greenfield, Secretary



Commissioner Al DeYoung



Commissioner Stephen Matuschak



Bob Malte, EvergreenHealth CEO