

**Board of Commissioners
Snohomish County Public Hospital District No. 1
Annual Board Meeting**

**Minutes
January 31, 2017**

The meeting was called to order at 5:30 p.m. by Commissioner Accetturo in the Godard Room at EvergreenHealth Monroe. Present from EvergreenHealth Monroe were Commissioner Matuschak; Commissioner Balk; Commissioner Strub; Commissioner Cabe; Commissioner Accetturo; Neil Johnson, Interim Chief Administrative Officer; Scott Olander, Chief Financial Officer; Wendy Kesl, Chief Nursing Officer; Sharon Klingner, Executive Assistant; and Kris Burnham, Executive Assistant. Lisa LaPlante, Chief Quality Officer, was excused from the meeting. Guest included Laurene Burton, Executive Director, EvergreenHealth Governance and Community Affairs.

PRESENTATION

Laurene Burton made a presentation on EvergreenHealth Youth Mental Health Task Force. Ms. Burton reviewed how the Task Force had been developed and the need for help around prevalent opioid addiction and overdoses. After talking to schools and members of the community, she found the need for help was huge for youth mental health throughout the community. Through levy funding, funds were set aside by the EHK Board for this task force. Ms. Burton shared information on the Resilience Project who partners with EvergreenHealth and Studio East to help youth through training in the performing arts. Ms. Burton invited the Commissioners to EH Youth Mental Health Task Force meetings.

EXECUTIVE SESSION

At 5:55 pm Commissioner Accetturo announced the Board would proceed into an Executive Session as permitted by RCW 42.30.110 and 70.44.062 to consider and discuss litigation, personnel, property, quality improvement committee matters, and/or medical staff privileges. The Executive Session was scheduled for 15 minutes. Attendees of the Executive Session were: Commissioner Matuschak; Commissioner Balk; Commissioner Strub; Commissioner Cabe; Commissioner Accetturo; Neil Johnson, Interim Chief Administrative Officer; Scott Olander, Chief Financial Officer; Wendy Kesl, Chief Nursing Officer; Sharon Klingner, Executive Assistant; and Kris Burnham, Executive Assistant.

The Executive Session lasted 8 minutes, 7 minutes shorter than the scheduled 15 minutes. At 6:03 pm, the Executive Session concluded and the open public meeting resumed.

PUBLIC COMMENT

No one from the public was in attendance or wished to comment.

APPROVAL OF MINUTES

Review and Approval

Commissioner Accetturo inquired about modifying or eliminating the last bullet under the CAO Report in the January 3, 2017, Minutes. Commissioners agreed this should be eliminated from the report, in addition to removing the word "female" from the bullet above.

Commissioner Accetturo called for a motion to approve the January 3, 2017, Minutes of the SCPHD#1 Board of Commissioners Meeting with these revisions.

Motion: Commissioner Balk moved to approve the January 3, 2017, SCPHD#1 Board of Commissioners Meeting Minutes with deletion of the last bullet in the CAO report and eliminating the work “female” in the bullet prior. Commissioner Strub seconded the motion. ***Motion carried.***

REPORTS

Quality Sub-Committee

Mr. Johnson reported the summary of the January Board Quality Sub-Committee was provided in the Board packet. Commissioner Accetturo asked if the HIMSS Stage 6 certification achieved in 2016 and related information would be mentioned in the newsletter. Mr. Johnson will check with Joy Weller in Marketing. The SWOT analysis indicated potential for increased referrals to the Recovery Center, and Mr. Johnson anticipates a plan in place around May, 2017. He is working with Dr. Patz and David Anderson to connect with EH Kirkland regarding referrals. The admitting hours at the Recovery Center have been extended. There has been work toward hiring a marketing liaison that will be half time in Monroe and half time in Kirkland and is nearly in place. There were no further questions or comments from the Commissioners.

Executive Dashboard

Mr. Johnson reviewed the December Executive Dashboard that was provided in the Board packet. Mr. Johnson shared that environment is a concern and the plan is in place for renovation for the facilities including MSTU. Hand hygiene was much better than last month at 95%.

FINANCE REPORT – December 2016

Mr. Olander reported the hospital was very slow the first two weeks of December, but became very busy the last 2 weeks giving the month of December solid revenue. Case mix was down in December, but year to date was higher than budget. At year end, finances were \$5.6 million in the positive. Mr. Olander reported the hospital had the highest number of inpatient admissions it's ever had. Results for December are a Net Operating Gain of \$679,000 a significant improvement from last year at \$45,000.

AGB Meeting

Commissioner Balk noted the agenda and meeting minutes were included in the Board packet. There was no further discussion or questions from the Commissioners.

CAO Report – Neil Johnson

Mr. Johnson presented his CAO report and reported on the following:

- Dr. Chiou has had a verbal acceptance of the open position for another anesthesiologist to join him as Dr. Chen has taken another position.
- Mr. Johnson gave an update on the recent DNV re-accreditation survey findings and exit interview. Commissioners requested the DNV report be included in the next Board packet.

NEW BUSINESS

Rolling Agenda

The current Rolling Agenda for the months of February/March/April was reviewed. There was discussion about preparation and what is needed for the Strategic Alliance Long-Term Goals Report listed for the April meeting. Goals had been submitted by the Board in 2014/2015 and need to be reviewed in addition to checking to see if the metrics are still applicable or if they need to be updated.

Ad Hoc Bylaws Committee Report

Commissioners Accetturo and Strub had met as the ad hoc Bylaws Committee and reviewed the District Bylaws having descriptive terms regarding appointing Commissioners to the AGB and the length of terms to be served. Commissioner Accetturo reported their recommendation is to continue with the term limit of 1 year with the election cycle starting in November so is in place for the January AGB meeting. Commissioner Balk asked Commissioner Accetturo to write the recommendation and bring to the next meeting as an actionable item for approval.

OTHER

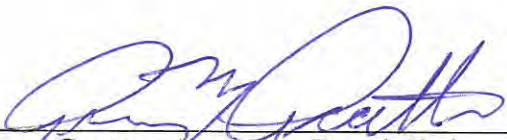
Commissioner Accetturo discussed setting a Special Board meeting prior to the new CAO's arrival to work on Board goals and objectives preferably in mid-March. It was agreed that the CAO interviews will take precedence, then this work session will be scheduled.

Mr. Johnson gave an update on the CAO search explaining the vetting process so far and sharing that 2 final candidates have been selected for round 2 interviews. These interviews will be a day and a half in Monroe with leadership and Board members. Commissioner Balk stated, once the CAO is hired, the appointment will have to be approved at the AGB meeting with 1 District Board member present. In addition, the District Board will formally need to vote in the CAO as a Superintendent.

ADJOURN

With no further business to conduct, the meeting adjourned at 8:16 pm.


ATTEST:



Gregory Accetturo, Board Chair
& Commissioner



Charles Strub MD, Board Secretary
& Commissioner



Stephen Matuschak, Commissioner



Alice Cabe, Commissioner



Anthony Balk, Commissioner